

Date:	May 08, 2021
Convenor:	Dr. Atul N Kemkar, Principal & IQAC Chairperson
Time:	11:00am - 12:30pm
Venue:	Microsoft Teams Meeting

Dr. Atul N Kemkar, Principal, SIESGST, extended a warm welcome to all the members. Prof. Leena Ladge, IQAC Coordinator, informed the members that Dr. Saraswat, Mr. C. Subramaniam and Mr. Prathamesh Patil could not be present for the meeting due to personal reasons.

Minutes of the meeting:

1. Confirming minutes and Action taken report of 11th IQAC Meeting:

Prof. Leena Ladge presented the Minutes of 11th IQAC Meeting conducted on January 30, 2021, along with the action taken report. All the members approved the same.

2. Discussion on Initiatives taken since last meeting:

Prof. Leena Ladge informed about various initiatives taken by the Institute since last IQAC meeting which are listed as below.

- University Exams were conducted online for DSE students SEM III from April 10-17, 2021 and for FE students SEM I from April 22-30, 2021. The smooth conduction of examination was well appreciated.
- Online Parent Teacher Meeting was successfully conducted on Mar 20, 2021 by all the departments where the parents were informed about various initiatives taken by the Institute for conduction of Academic activities in Online mode.
- Activities conducted by T&P cell include FNAT & FNCODE -2022 (Placement Readiness Test), Opportunities in Marine Engineering for Mechanical



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Engineering, Awareness Session - Certification & Jobs in Cybersecurity, Career Guidance -UPSC, MPSC, GATE for Mechanical Engineering, Internship Awareness Talk and Campus Recruitment Training.

- The initiatives taken by the departments and various other sections were also presented and appreciated by the members.

3. Updates on NBA:

Prof. Prasad Iyer informed the members all the details of the 3-day NBA Peer Team visit on March 26-28, 2021. He explained the online and offline mode of accreditation. He also informed that the results of NBA would be expected in next 2-4 weeks.

4. Updates of NAAC & AQAR :

Prof. Sumitra Iyer informed the members that NAAC SSR was successfully submitted on April 12, 2021. Student Satisfaction Survey (SSS) has been initiated by NAAC and would be completed by May 16, 2021.

She further informed that AQAR report for AY 2017-18 and AY 2019-20 in the month of April. She also informed that both the AQAR reports were approved by NAAC.


5. Action Plan based on Feedback received from NBA Peer Team and AQAR:

Prof. Prasad Iyer read out the points mentioned in SWOC analysis given by the peer team. Further all HODs were instructed to make a note of it and work towards strengthening the department.

6. Any other matter (if any) with the permission of the Chair:

Prof. K Venkatramani informed the HODs and section incharges to plan activities to overcome weaknesses and challenges as informed by NBA peer team.




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Minutes of the Meeting INTERNAL QUALITY ASSURANCE CELL

Vote of thanks was proposed by Vice Principal, Dr. Aparna Bannore, and the meeting was concluded.

Prof. Leena V Ladge
IQAC Coordinator

Dr. Atul Kemkar
Principal



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Minutes of the Meeting INTERNAL QUALITY ASSURANCE CELL

Internal Quality Assurance Cell Meeting

Date: May 08, 2021

NO.	NAME	DESIGNATION	SIGNATURE
1.	Dr. Atul N. Kemkar	IQAC Chairperson & Principal	Present
2.	Dr. Aparna Bannore	Vice Principal & HOD – Computer Engineering	Present
3.	Prof. Prasad Iyer	Vice Principal , HOD- Printing & Packaging Technology &	Present
4.	Dr. Manasi M Karkare	Dean – Humanities & Applied Sciences	Present
5.	Dr. Rupendra S. Nehete	HOD – Mechanical Engineering	Present
6.	Dr. Preeti Hemnani	HOD – Electronics & Telecommunication Engineering	Present
7.	Dr. Lakshmi Sudha	HOD – Information Technology	Present
8.	Prof. K Venkatramani	Management Representative	Present
9.	Dr. P. V Parameswaran	Hon. Advisor, SIESGST	Present
10.	Dr. Sanjay Saraswat - Vice President-India R&D, Airspan Networks	Industry Representative	Absent
11.	Mr. S. Srinivasan - Head-Customer Relations, Siemens Healthcare Pvt. Ltd.	Industry Representative	Present
12.	Mr. C. Subramaniam HR President, Siyaram's Silk Pvt. Ltd.	Parent Representative	Absent
13.	Mr. Saurabh Prabhu – Research Analyst, Crisil Ltd.	Alumni Representative	Present
14.	Prof. Seema Khan	I/c – T&P Cell	Present
15.	Prof. Shubhangi Kadu	I/c – Examination Cell	Present
16.	Prof. Sumitra Padmanabhan	Accreditation Coordinator & I/c – Students' Council	Present
17.	Dr. Rajesh Kadu	Industry Institute Interaction Coordinator	Absent
18.	Mrs. V. Vijayalakshmi	Registrar	Present
19.	Mr. Ramesh Bidi	Librarian	Present
20.	Mr. Prathamesh Patil	Representative, Student Council	Absent
21.	Prof. Leena Ladge	IQAC Coordinator	Present



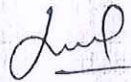
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Action Taken on Decisions of 12th Meeting INTERNAL QUALITY ASSURANCE CELL

Action Taken Report on the decisions of the IQAC meeting held on May 08, 2021.

To implement the decisions of the 12th meeting of the IQAC, the following actions were taken:

Sl. No.	Decision	Action Taken
1	Activities and initiatives taken as per NBA review	<ul style="list-style-type: none">• NBA results received on May 14, 2021. All four departments CE,EXTC,IT,ME accredited.• Enhanced the policy of BE project to improve the quality and increase students publication.• Introduction of 3 UG and 2 PG Courses from AY 2021-22.
2	NAAC updates	<ul style="list-style-type: none">• Data Verification & Validation (DVV) of the SSR was submitted on June 26, 2021.• Awaiting the NAAC peer team visit.




Prof. Leena V Ladge
IQAC Coordinator

August 30, 2021



Dr. Atul Kemkar
Principal



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